BASIC ENGINEERING WORKSHOP1

BASIC ENGINEERING WORKSHOP 2

COMPUTER CENTER 1

COMPUTER CENTER 1

LAB NAME
IT WORKSHOP LAB
LAB LOCATION
CSP C-108B
IN-CHARGE
Ms.Farhat Begum
LAB PROGRAMMER
NAWAB SHAH ALAM KHAN
COLLEGE OF ENGINEERING & TECHNOLOGY
Safety Measures in Laboratories
1. Specific Safety Rules like Do's and Don'ts are displayed and instructed for all students.
2. Well trained technical supporting staff monitor the labs at all times
3. Damaged systems/equipments are identified and serviced at the earliest.
4. Fire Extinguishers are placed in proper location to steer clear of fire accidents.
5. Good ventilation Air conditioner and fan are fitted in the lab for the computer user to be comfortable.
6. Dust free environment Collection of dusts prevented as often as possible in the computer. The floor is always being kept clean.
7. Protection from power problems The surge protectors, the use of UPS to prevent any damage caused by power fluctuations.
8. Good lightening The laboratories are well illuminated to provide light to make the room bright for all the activities carried out.
9. Anti-virus software installed in all the computer system.
10. First Aid boxes are available in all areas throughout the Department. They are typically located in laboratory areas.

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Do's and DON'Ts
DO'S
1. COME IN FORMAL DRESS AND BE ON TIME. CARRY YOUR ID CARD, OBSERVATION AND RECORD BOOK
2. PLEASE LEAVE FOOTWEAR OUTSIDE THE LABORA
3. PLEASE KEEP YOUR BELONGINGS SUCH AS BAGS
4. MAINTAIN DISCIPLINE IN THE LABORATORY.
5. TURN OFF THE RESPECTIVE SYSTEMS AND ARRANGE THE CHAIRS BEFORE YOU LEAVE THE LABORATORY.
6. EVERY USER MUST
AT THE TIME OF EXIT
DON'Ts
7. EATING AND OR DRINKING INSIDE THE COMPUTER LABS IS STRICTLY PROHIBITED
8. STUDENTS ARE NOT ALLOWED TO WORK IN A LABORATORY WITHOUT THE PRESENCE OF FACULTY OR INSTRUCTOR.
9. THE USE OF CELL PHONES IS PROHIBITED IN THE COMPUTER LAB.
10. TAMPERING WITH THE HARDWARE OR SOFTWARE SETTINGS WILL NOT BE TOLERATED.
11. STUDENTS ARE NOT ALLOWED TO USE PERSONAL PEN DRIVES, CDS, DVDS ETC., IN A COMPUTER LAB
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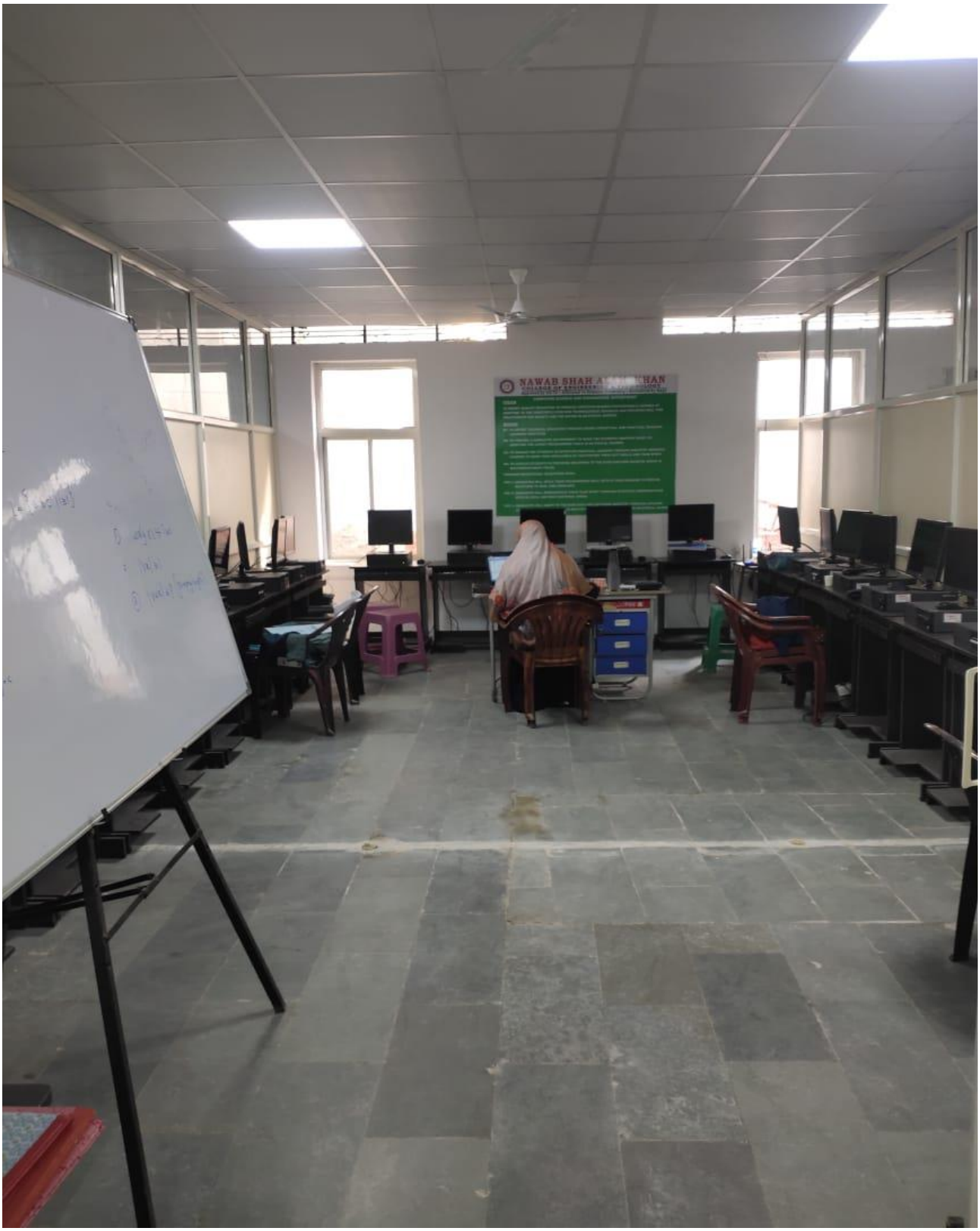

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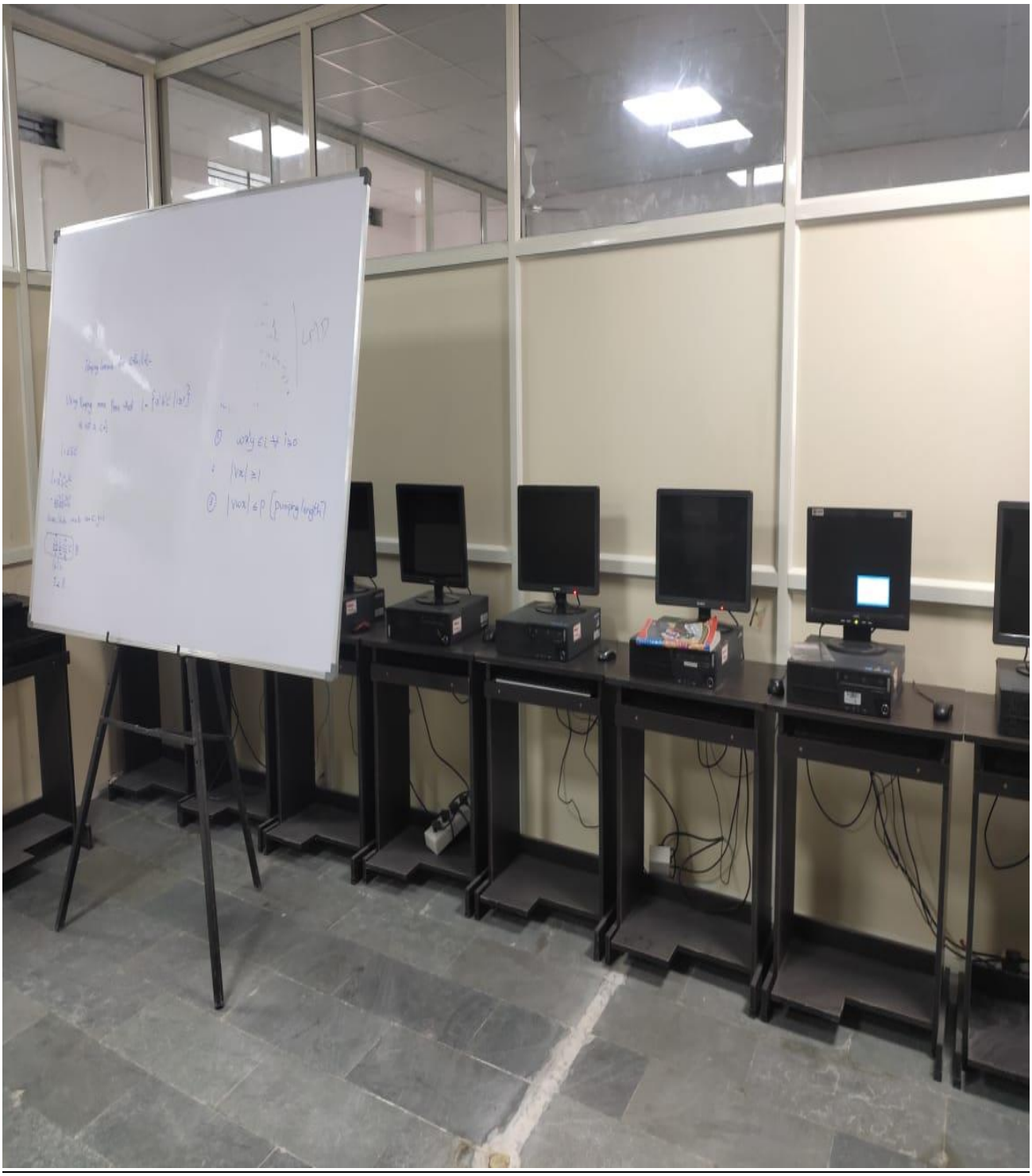

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