



NAWAB SHAH ALAM KHAN COLLEGE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, Govt. of Telangana, Affiliated to JNTUH Hyderabad)

#16-4-1/A, New Malakpet, Hyderabad-500 024. | E-Mail: nsakcet@gmail.com | Website: www.nsakcet.ac.in

Ref. No.

Date 11-5-2017

CIRCULAR

Sub: Convening the meeting of Finance committee [01/2017-18] – Reg.

A meeting of Finance committee is to be convened on 25-05-2017 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for first semester of AY 2017-18
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the first semester of the academic year 2017-2018 as per the attached Budget Requisition proforma along with the supporting quotation on or before 20-5-2017 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC:-

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

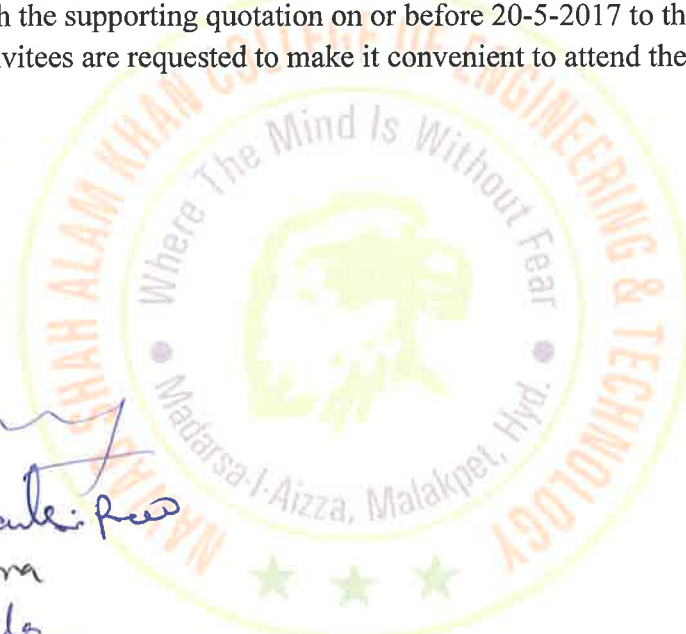
HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-





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Ref. No.

Date _____

Minutes of the Finance Committee meeting held on 25-05-2017 at 2:00 P.M

1. Dr. SYED ABDUL SATTAR(PRINCIPAL) -
2. Mr. ABID UR RAHMAN (ACCOUNT OFFICER)
3. Mr. NISAR AHMED (CHIEF ADMIN OFFICER)
4. Mr. NAYEEM, Account Dept
5. Mr. MUQTAR, Account Dept
6. Dr. MOHAMMAD S QASEEM,(VP Academics & HOD CSE)INVITEE
7. Dr. SYED MUJAHID HUSSAINI (HOD MECH)
8. Ms. SHANILA MEHREEN (HOD ECE)
9. Ms. AYESHA FATIMA (HOD EEE)
10. Dr. G.S. RAO (HOD IT)
11. Dr. ZAHIR HASAN (DIRECTOR R&D)
12. Dr.AMARESH BABU, (HOD Civil)
13. Dr.ALI KHASIM,(HOD H&S)

CHAIRMAN

CO-ORDINATOR

MEMBER

MEMBER

MEMBER

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

Chairman, FC welcomed the members to the meeting of AY 2017-18 at 2:15 P.M.

1. **Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
2. **Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil engineering department: -The budget was revised from Rs.34,00,000 to Rs.22,80,000.
 - Mechanical engineering department: -The budget was revised from Rs.39,30,000 to Rs.25,30,000.
 - CSE department: -The budget was revised from Rs.19,50,500 to Rs.15,80,000.
 - IT engineering department: -The budget was revised from Rs.15,00,000 to Rs.11,80,000.
 - EEE engineering department: -The budget was revised from Rs.5,00,000 to Rs.3,61,000.
 - ECE engineering department: -The budget was revised from Rs.6,00,000 to Rs.4,64,000.
 - H&S engineering department: -The budget was revised from Rs.11,40,000 to Rs.9,05,000.
3. **Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him by 29-5-2017 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator

The Chairman, FC concluded the meeting with a vote of thanks

Coordinator - FC

Chairman - FC



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Ref. No.

Date 3-10-2017

CIRCULAR

Sub: Convening the meeting of Finance committee [02/2017-18] – Reg.

A meeting of Finance committee is to be convened on 23-10-2017 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for second semester of AY 2017-18
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the first semester of the academic year 2017-2018 as per the attached Budget Requisition proforma along with the supporting quotation on or before 13-11-2017 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC: -

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

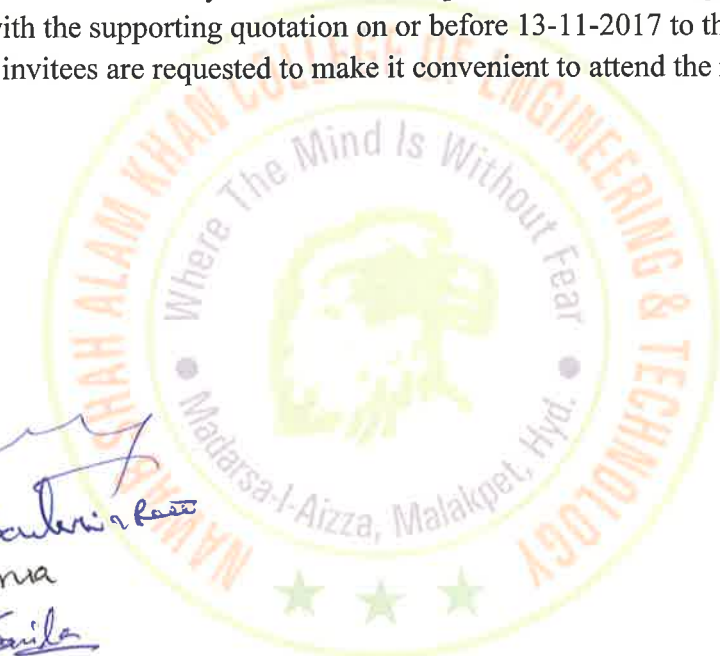
HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-





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Ref. No.

Date _____

Minutes of the Finance Committee meeting held on 17-10-2017 at 2:00 P.M

1. Dr. SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN
2. Mr. ABID UR RAHMAN (ACCOUNT OFFICER)	CO-ORDINATOR
3. Mr. NISAR AHMED (CHIEF ADMIN OFFICER)	MEMBER
4. Mr. NAYEEM, Account Dept	MEMBER
5. Mr. MUQTAR, Account Dept	MEMBER
6. Dr. MOHAMMAD S QASEEM,(VP Academics & HOD CSE)INVITEE	INVITEE
7. Dr. SYED MUJAHID HUSSAINI (HOD MECH)	INVITEE
8. Ms. SHANILA MEHREEN (HOD ECE)	INVITEE
9. Ms. AYESHA FATIMA (HOD EEE)	INVITEE
10. Dr. G.S. RAO (HOD IT)	INVITEE
11. Dr. ZAHIR HASAN (DIRECTOR R&D)	INVITEE
12. Dr AMARESH BABU, (HOD Civil)	INVITEE
13. Dr. ALI KHASIM,(HOD H&S)	INVITEE

Chairman, FC welcomed the members to the meeting of AY 2017-18 at 2:15 P.M.

- Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
- Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil engineering department: -The budget was revised from Rs.18,00,000 to Rs.12,30,000.
 - Mechanical engineering department: -The budget was revised from Rs.13,50,000 to Rs.10,80,000.
 - CSE department: -The budget was revised from Rs.11,60,000 to Rs.8,84,000.
 - IT engineering department: -The budget was revised from Rs.7,90,000 to Rs.5,54,000.
 - EEE engineering department: -The budget was revised from Rs.3,70,000 to Rs.2,38,000.
 - ECE engineering department: -The budget was revised from Rs.4,10,000 to Rs.2,42,000.
 - H&S engineering department: -The budget was revised from Rs.5,90,000 to Rs.4,60,000.
- Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him by 23-10-2017 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator

The Chairman, FC concluded the meeting with a vote of thanks


Coordinator - FC


Chairman - FC



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Ref. No.

Date 10-5-2018

CIRCULAR

Sub: Convening the meeting of Finance committee [01/2018-19] – Reg.

A meeting of Finance committee is to be convened on 24-05-2018 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for first semester of AY 2018-19
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the first semester of the academic year 2018-2019 as per the attached Budget Requisition proforma along with the supporting quotation on or before 19-5-2018 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC:-

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

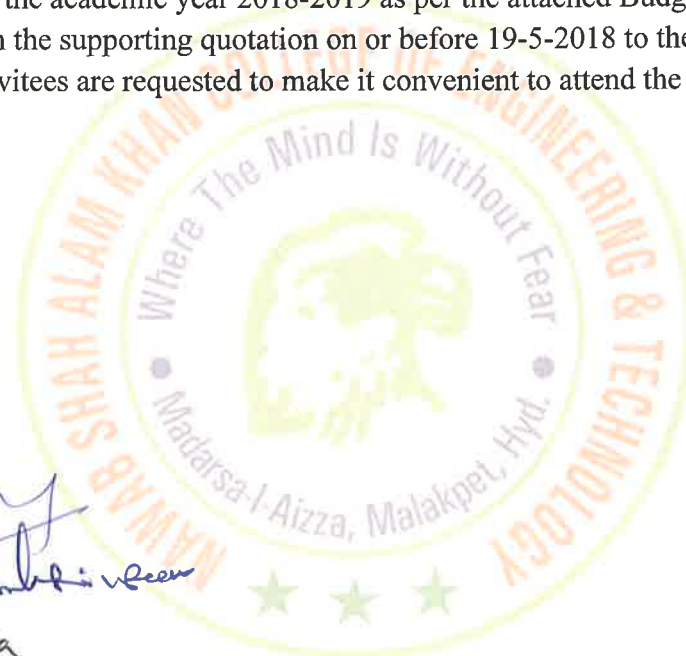
HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-





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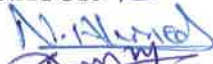







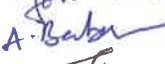

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Ref. No. _____

Date _____

Minutes of the Finance Committee meeting held on 24-05-2018 at 2:00 P.M

1. Dr. SYED ABDUL SATTAR(PRINCIPAL) -
2. Mr. ABID UR RAHMAN (ACCOUNT OFFICER)
3. Mr. NISAR AHMED (CHIEF ADMIN OFFICER)
4. Mr. NAYEEM, Account Dept
5. Mr. MUQTAR, Account Dept
6. Dr. MOHAMMAD S QASEEM,(VP Academics & HOD CSE)INVITEE
7. Dr. SYED MUJAHID HUSSAINI (HOD MECH)
8. MS. SHANILA MEHREEN (HOD ECE)
9. MS. AYESHA FATIMA (HOD EEE)
10. Dr. G.S. RAO (HOD IT)
11. Dr. ZAHIR HASAN (DIRECTOR R&D)
12. Dr.AMARESH BABU, (HOD Civil)
13. Dr.ALI KHASIM,(HOD H&S)

CHAIRMAN 
CO-ORDINATOR 
MEMBER 
MEMBER 
MEMBER 
INVITEE 
INVITEE 
INVITEE 
INVITEE 
INVITEE 
INVITEE 
INVITEE 

Chairman, FC welcomed the members to the meeting of AY 2018-19 at 2:15 P.M.

1. **Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
2. **Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil engineering department: -The budget was revised from Rs.31,00,000 to Rs.22,80,000.
 - Mechanical engineering department: -The budget was revised from Rs.33,00,000 to Rs.25,70,000.
 - CSE department: -The budget was revised from Rs.21,50,000 to Rs.17,50,000.
 - IT engineering department: -The budget was revised from Rs.13,70,000 to Rs.11,20,000.
 - EEE engineering department: -The budget was revised from Rs.5,30,000 to Rs.3,94,000.
 - ECE engineering department: -The budget was revised from Rs.6,30,000 to Rs.3,98,000.
 - H&S engineering department: -The budget was revised from Rs.13,00,000 to Rs.8,88,000.
3. **Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him in a week by 28-5-2018 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator.

The Chairman, FC concluded the meeting with a vote of thanks


Coordinator - FC


Chairman - FC



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Ref. No.

Date 4-10-2018

CIRCULAR

Sub: Convening the meeting of Finance committee [02/2018-19] – Reg.

A meeting of Finance committee is to be convened on 22-10-2018 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for second semester of AY 2018-19
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the second semester of the academic year 2018-2019 as per the attached Budget Requisition proforma along with the supporting quotation on or before 15-11-2018 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC:-

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-





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Ref. No.

Date _____

Minutes of the Finance Committee meeting held on 22-10-2018 at 2:00 P.M

1. DR SYED ABDUL SATTAR(PRINCIPAL) -
2. Mr. ABID RAHMAN (ACCOUNT OFFICER)
3. MR.NISAR AHMED (CHIEF ADMIN OFFICER)
4. Mr. NAYEEM, Account Dept
5. Mr. MUQTAR, Account Dept
6. Dr. MOHAMMAD S QASEEM,(VP Academics & HOD CSE)
7. DR SYED MUJAHID HUSSAINI (HOD MECH)
8. MS. SHANILA MEHREEN (HOD ECE)
9. MS. AYESHA FATIMA (HOD EEE)
10. DR G.S. RAO (HOD IT)
11. DR.ZAHIR HASAN (DIRECTOR R&D)
12. Dr. AMARESH BABU, (HOD Civil)
13. Dr. ALI KHASIM, (HOD H&S)

CHAIRMAN 
 CO-ORDINATOR 
 MEMBER 
 MEMBER 
 MEMBER 
 INVITEE 
 INVITEE 
 INVITEE 
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 INVITEE 
 INVITEE 
 INVITEE 
 INVITEE 

Chairman, FC welcomed the members to the meeting of AY 2017-18 at 2:15 P.M.

1. **Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
2. **Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil engineering department: -The budget was revised from Rs.25,00,000 to Rs.20,00,000.
 - Mechanical engineering department: -The budget was revised from Rs.22,00,000 to Rs.18,70,000.
 - CSE department: -The budget was revised from Rs.15,00,000 to Rs.11,30,000.
 - IT engineering department: -The budget was revised from Rs.10,80,000 to Rs.7,70,000.
 - EEE engineering department: -The budget was revised from Rs.4,90,000 to Rs.3,50,000.
 - ECE engineering department: -The budget was revised from Rs.5,60,000 to Rs.3,70,000.
 - H&S engineering department: -The budget was revised from Rs.8,60,000 to Rs.6,10,000.
3. **Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him by 23-10-2017 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator
 The Chairman, FC concluded the meeting with a vote of thanks


 Coordinator - FC


 Chairman - FC



NAWAB SHAH ALAM KHAN COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE,
Accredited by NAAC
Affiliated to O.U. Hyderabad. Included in 2F UGC
Recognised by Govt. of Telangana

(A Muslim Minority Institution)

Ref. No.

Date 9-5-2019

CIRCULAR

Sub: Convening the meeting of Finance committee [01/2019-20] – Reg.

A meeting of Finance committee is to be convened on 23-05-2018 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for first semester of AY 2019-20
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the first semester of the academic year 2018-2019 as per the attached Budget Requisition proforma along with the supporting quotation on or before 20-5-2018 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC:-

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-



NAWAB SHAH ALAM KHAN COLLEGE OF ENGINEERING & TECHNOLOGY

(A Muslim Minority Institution)

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Recognised by Govt. of Telangana

Ref. No. _____

Date _____

Minutes of the Finance Committee meeting held on 23-05-2019 at 2:00 P.M

1. Dr. SYED ABDUL SATTAR(PRINCIPAL) -	CHAIRMAN
2. Mr. ABID UR RAHMAN (ACCOUNT OFFICER)	CO-ORDINATOR
3. Mr. NISAR AHMED (CHIEF ADMIN OFFICER)	MEMBER
4. Mr. NAYEEM, Account Dept	MEMBER
5. Mr. MUQTAR, Account Dept	MEMBER
6. Dr. MOHAMMAD S QASEEM, (VP Academics & HOD CSE) INVITEE	INVITEE
7. Dr. SYED MUJAHID HUSSAINI (HOD MECH)	INVITEE
8. Ms. SHANILA MEHREEN (HOD ECE)	INVITEE
9. Ms. AYESHA FATIMA (HOD EEE)	INVITEE
10. Dr. G.S. RAO (HODIT)	INVITEE
11. Dr. ZAHIR HASAN (DIRECTOR R&D)	INVITEE
12. Dr. AMARESH BABU, (HOD Civil)	INVITEE
13. Dr. ALI KHASIM, (HOD H&S)	INVITEE

Chairman, FC welcomed the members to the meeting of AY 2019-20 at 2:15 P.M.

- 1. Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
- 2. Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil Engg Dept: -The budget was revised from Rs.41,00,000 to Rs.32,60,000.
 - Mechanical Engg Dept: -The budget was revised from Rs.42,10,000 to Rs.33,50,000.
 - CSE department: -The budget was revised from Rs.26,50,000 to Rs.23,30,000.
 - IT engineering department: -The budget was revised from Rs.18,10,000 to Rs.15,10,000.
 - EEE engineering department: -The budget was revised from Rs.8,20,000 to Rs.5,89,000.
 - ECE engineering department: -The budget was revised from Rs.8,50,000 to Rs.6,91,000.
 - H&S: -The budget was revised from Rs.13,50,000 to Rs.10,70,000.
- 3. Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him by 27-5-2019 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator

The Chairman, FC concluded the meeting with a vote of thanks


Coordinator - FC


Chairman - FC



NAWAB SHAH ALAM KHAN COLLEGE OF ENGINEERING & TECHNOLOGY

(A Muslim Minority Institution)

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Recognised by Govt. of Telangana

Ref. No.

Date 3-10-2019

CIRCULAR

Sub: Convening the meeting of Finance committee [02/2019-20] – Reg.

A meeting of Finance committee is to be convened on 21-10-2019 at 2.00 P.M in the principal office to discuss the following agenda:

Agenda:

1. Discussion of departmental budget for second semester of AY 2019-20
2. Feasibility analysis
3. Draft proposal for institute budget

All the members and the mentioned invitees are requested to submit the detailed requirement for the second semester of the academic year 2019-2020 as per the attached Budget Requisition proforma along with the supporting quotation on or before 14-10-2019 to the coordinator.

All members and invitees are requested to make it convenient to attend the meeting without fail.

Coordinator

**PRINCIPAL
(Chairman)**

CC:-

Invitees:-

HOD CSE-

HOD IT-

HOD EEE-

HOD ECE-

HOD MECH-

HOD CIVIL-

HOD H&S-

CHIEF ADMIN OFFICER-

DIRECTOR R&D-



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Ref. No. _____

Date _____

Minutes of the Finance Committee meeting held on 21-10-2019 at 2:00 P.M

1. Dr. SYED ABDUL SATTAR(PRINCIPAL) -
2. Mr. ABID RAHMAN (ACCOUNT OFFICER)
3. Mr. NISAR AHMED (CHIEF ADMIN OFFICER)
4. Mr. NAYEEM, Account Dept
5. Mr. MUQTAR, Account Dept
6. Dr. MOHAMMAD S QASEEM, (VP Academics & HOD CSE)
7. Dr SYED MUJAHID HUSSAINI (HOD MECH)
8. Ms. SHANILA MEHREEN (HOD ECE)
9. Ms. AYESHA FATIMA (HOD EEE)
10. Dr. G.S. RAO (HOD IT)
11. Dr. ZAHIR HASAN (DIRECTOR R&D)
12. Dr. AMARESH BABU, (HOD Civil)
13. Dr. ALI KHASIM, (HOD H&S)

CHAIRMAN

CO-ORDINATOR

MEMBER

MEMBER

MEMBER

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

INVITEE

Chairman, FC welcomed the members to the meeting of AY 2019-20 at 2:15 P.M.

1. **Discussion of departmental budget:** The Chairman, FC welcomed all members and appreciated their efforts in preparing the department budget requirements.
 2. **Feasibility analysis:** The coordinator presented his report after careful analysis of the financial constraints and submitted the feasibility analysis on all departmental drafts as under:
 - Civil engineering department: -The budget was revised from Rs.25,50,000 to 19,70,000.
 - Mechanical engineering department: -The budget was revised from Rs.22,00,000 to Rs.17,80,000.
 - CSE department: -The budget was revised from Rs.13,90,000 to Rs.11,03,000.
 - IT engineering department: -The budget was revised from Rs.9,60,000 to Rs.7,28,000.
 - EEE engineering department: -The budget was revised from Rs.4,30,000 to Rs.3,53,000.
 - ECE engineering department: -The budget was revised from Rs.4,90,000 to Rs.3,56,000.
 - H&S engineering department: -The budget was revised from Rs.7,10,000 to Rs.6,10,000.
 3. **Draft proposal for institute budget:** The Chairman took opinions from the invitees and clarified their grievances and instructed the coordinator to prepare a consolidated draft from all the departments updated drafts and submit the same to him by 25-10-2019 for the approval from the BOG. The Chairman endorsed the proposed changes by the coordinator
- The Chairman, FC concluded the meeting with a vote of thanks.


Coordinator - FC


Chairman - FC