



Nawab Shah Alam Khan

COLLEGE OF ENGINEERING & TECHNOLOGY

BE: CE, ME, EEE, ECE, CSE, IT • ME: CSE, Embedded Sys, Structural, HVAC • Polytechnic: CE, ME, EEE, ECE
Approved by AICTE | Affiliated to OU | Accredited to NAAC | Permitted by Govt. of TS | Included in 2F UGC

CIRCULAR

Date: 16-08-2018

Sub: Convening the meeting of LC [1/2018-19] – Reg.

A meeting of LC is to be convened on 18-08-2018 at 11:00 A.M in the library hall.

All members of LC should make it convenient to attend the meeting without fail.

Convener LC

Chairman LC



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Minutes of the LC meeting held on 18-08-2018 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENER	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MS ASIFA SULTANA	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	

Librarian welcomed the members of library to the 1st meeting of AY 2018-19 at 11:00 A.M.

1. Departmental coordinators are responsible for verifications of stock of library books as for AICTE/ JNTU norms.
2. Any shortage should be brought to the notice of the committee in the next meeting.
3. Practise of giving 3 books at a time for a period of 2 weeks shall be continued for diploma/UG/PG students only
4. Listing of 3 books are allowed per faculty for one semester.
5. .Book reservation policy shall be implemented with immediate effect.
6. The librarian is requested to procure the library books immediately as per the latest academic year.
7. All the departmental coordinators should give their requirement of books and journals to the librarian at the earliest.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC



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CIRCULAR

Date: 03-01-2019

Sub: Convening the meeting of LC [2/2018-19] – Reg.

A meeting of LC is to be convened on 05-01-2019 at 11:00 A.M in the library hall.

All members of LC should make it convenient to attend the meeting without fail.


Convener LC


Chairman LC



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Minutes of the LC meeting held on 05-01-2019 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENER	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MS ASIFA SULTANA	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	

Librarian welcomed the members of library to the 2nd meeting of AY 2018-19 at 11:00 A.M.

1. Departmental coordinators are responsible for verifications of stock of library books as for AICTE/ JNTU norms.
2. Practise of giving 3 books at a time for a period of 2 weeks shall be continued for diploma/UG/PG students only
3. Listing of 3 books are allowed per faculty for one semester.
4. .Book reservation policy shall be implemented with immediate effect.
5. The librarian is requested to procure the library books immediately as per the latest academic year.
6. All the departmental coordinators should give their requirement of books and journals to the librarian at the earliest.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC



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CIRCULAR

Date: 18-07-2019

Sub: Convening the meeting of LC [1/2019-20] – Reg.

A meeting of LC is to be convened on 20-07-2019 at 11:00 A.M in the library hall.

All members of LC should make it convenient to attend the meeting without fail.

Convener LC

Chairman LC



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Minutes of the LC meeting held on 20-07-2019 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENER	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MRS YASMEEN BANU	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	
6.	MRS MOIZUNNISA	MEMBER	
7.	MR ABDUL MAJEED	MEMBER	

Librarian welcomed the members of library to the 1st meeting of AY 2018-19 at 11:00 A.M.

1. Departmental coordinators are responsible for verifications of stock of library books as for AICTE/ JNTU norms.
2. Now college is affiliated with the osmania university, so from now OU books are available in library.
3. Practise of giving 3 books at a time for a period of 2 weeks shall be continued for diploma/UG/PG students only
4. Listing of 3 books are allowed per faculty for one semester.
5. .Book reservation policy shall be implemented with immediate effect.
6. The librarian is requested to procure the library books immediately as per the lastest academic year.
7. All the departmental coordinators should give their requirement of books and journals to the librarian at the earliest.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC



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CIRCULAR

Date: 30-01-2020

Sub: Convening the meeting of LC [2/2019-20] – Reg.

A meeting of LC is to be convened on 01-02-2020 at 11:00 A.M in the library hall.

All members of LC should make it convenient to attend the meeting without fail.


Convener LC


Chairman LC



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Minutes of the LC meeting held on 01-02-2020 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENOR	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MRS YASMEEN BANU	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	
6.	MRS MOIZUNNISA	MEMBER	
7.	MR ABDUL MAJEED	MEMBER	

Librarian welcomed the members of library to the 2nd meeting of AY 2018-19 at 11:00 A.M.

1. Departmental coordinators are responsible for verifications of stock of library books as for AICTE/ JNTU norms.
2. The librarian is requested to procure the library books immediately as per the latest academic year.
3. All the departmental coordinators should give their requirement of books and journals to the librarian at the earliest.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC



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CIRCULAR

Date: 06-10-2020

Sub: Convening the meeting of LC [1/2020-21] – Reg.


A meeting of LC is to be convened on 09-10-2020 at 11:00 A.M in the library hall.

Agenda:

1. Discussion of covid norms to be followed immediately.
2. Allowing access to students for library e-portals.

All members of LC should make it convenient to attend the meeting without fail.


Convener LC


Chairman LC



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Minutes of the LC meeting held on 09-10-2020 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENOR	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MRS YASMEEN BANU	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	

Librarian welcomed the members of library to the 1st meeting of AY 2020-21 at 11:00 A.M.

1. Discussion of covid norms to be followed immediately:

- Hand sanitizers to be provided to the library
- Face mask to be made compulsory before entering into the library
- Tables and chairs to be arranged by keeping distance between them
- Avoid coming to college if any faculty has covid symptoms

2. Allowing access to students for library e-portals:

Issuing of passwords to our students for accessing college e-portal web sites thereby providing valuable information to students even outside the college.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC



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CIRCULAR

Date: 01-04-2021

Sub: Convening the meeting of LC [2/2020-21] – Reg.

A meeting of LC is to be convened on 03-04-2021 at 11:00 A.M in the library hall.

Agenda:

1. Discussion of covid norms to be followed immediately.
2. Allowing access to students for library e-portals.

All members of LC should make it convenient to attend the meeting without fail.


Convener LC


Chairman LC



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Minutes of the LC meeting held on 03-04-2021 at 11:00 A.M

S.NO	NAME	DESIGNATION	SIGNATURE
1.	DR SYED ABDUL SATTAR(PRINCIPAL)	CHAIRMAN	
2.	DR MUJAHID HUSSAIN	CONVENOR	
3.	PROF SYED FARRUKH ANWAR	MEMBER	
4.	MRS YASMEEN BANU	MEMBER	
5.	MR SALAHUDDIN SHAKEEB	MEMBER	

Librarian welcomed the members of library to the 2nd meeting of AY 2020-21 at 11:00 A.M.

1. Discussion of covid norms to be followed immediately:

- Hand sanitizers to be provided to the library
- Face mask to be made compulsory before entering into the library
- Tables and chairs to be arranged by keeping distance between them
- Avoid coming to college if any faculty has covid symptoms

2. Allowing access to students for library e-portals:

Issuing of passwords to our students for accessing college e-portal web sites thereby providing valuable information to students even outside the college.

The LC concluded the meeting with a vote of thanks

Convener LC

Chairman LC