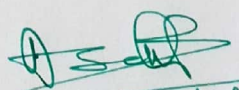


# NAWAB SHAH ALAM KHAN COLLEGE OF ENGINEERING AND TECHNOLOGY

## INSTITUTIONAL GUIDELINES AND CODE OF ETHICS FOR RESPONSIBLE CONDUCT OF RESEARCH AND PUBLICATION

- 1. Plagiarism:** Authors who present the words, data, or ideas of others with the implication that they own the same, without attribution in a form appropriate for the medium of presentation, are committing theft of intellectual property and may be guilty of plagiarism and thus of research misconduct.
- 2. Use and Misuse of Data:** Research integrity requires not only that reported conclusions are based on accurately recorded data or observations but that all relevant observations are reported.
- 3. Ownership of and Access to Data:** Institute preserves all the rights of ownership and access to data carried out as part of research by an individual or group of faculty and students.
- 4. Authorship and Other Publication Issues:** Publication of research results is important as a means of communicating to the scholarly world so that readers may be informed of research results and other researchers may build on the reported findings.
- 5. Conflict of Interest:** Academic members may not allow other professional or outside activities to distract their attention from their primary responsibilities towards the Institution.
- 6. Obligation to Report:**
  - a. Reporting Suspected Misconduct:** Reporting suspected research misconduct is a shared and serious responsibility of all members of the academic community
  - b. Correction of Errors:** If a finding of error, either intentional or inadvertent, or of plagiarism should be made subsequent to publication.
- 7. Responsibilities of a Research Investigator:** An investigator serves not only as a research manager with respect to members of the research group but also as a mentor responsible for the intellectual and professional development of graduate students and junior faculty in the group, including awareness and sensitivity to issues in research ethics.
- 8. Responsibilities to Funding Agencies:** An investigator must submit progress and final research reports to sponsor at times specified in the award.

  
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